

VILLAGE OF REDGRANITE
REGULAR BOARD MEETING – March 20, 2023

A regular meeting of the Board of Trustees was held at the Municipal Building on March 20, 2023. The meeting was called to order at 6:30 p.m. Roll Call: Laurie Oltesvig, Mark Juslen, Gina Smukowski, Matt Knollenberg and Belinda Passarelli. Motion by Mark, second by Laurie to approve the agenda. Motion carried.

Motion by Matt, second by Mark, to approve the minutes of the regular Board meeting on February 20, 2023 and the special Board meeting on February 27, 2023. Motion carried.

CLERK'S REPORT – Becky read a thank you card received from the Redgranite Advancement Association for the donation to the Hometown Holiday Event. A Second item was also presented to the Village. A Certificate of Achievement from the Library/Jeannie McBeth along with a \$10.00 gift card to Kwik Trip.

PRESIDENT'S REPORT – Nothing to report.

FINANCE, PERSONNEL, INSURANCE – Motion by Matt, second by Mark, to approve general fund disbursements – checks 14237 thru 14251 (BankFirst) for a total of \$80,081.27; water fund checks 6205682 through 6205694 (BankFirst) for a total of \$2,850.77; sewer fund disbursements – checks 63064447 through 6306464 (BankFirst) for a total of \$17,363.59; ARPA disbursements – check 2021005 through 2021008 (BankFirst) for \$21,832.05 and payroll of \$44,053.25 creating a grand total of \$266,476.56 and approval of financial reports for general, water and sewer as printed. Motion carried.

Motion by Matt, second by Mark, to purchase an Outdoor Movie Screen for having an Outdoor Family Movie Night using ARPA Funds. Julie Fredrick stated there was a very positive response to the Ice Rink and she had received multiple requests for a Family Movie Event. Motion by Matt, second by Mark to Open the Floor for discussion. Jeannie McBeth/Librarian stated that she can loan a Projector and Screen thru the Library system. Possible location of the side of the Shelter House. Lions Club is willing to partner in this event. License is needed to show the movies. Jeannie stated the Library currently holds the appropriate licenses. Approximate cost \$500. Films and DVDs would be at no cost. ARPA Funds would not be needed for this project. Motion carried.

Motion by Laurie, second by Matt to give Angie Ralls an individual monetary donation for her 25 years of service to the Village Board. Christy Groskreutz would receive a \$100 VISA card for her 8 years of service. Motion carried.

Motion by Matt, second by Laurie to give a Donation of \$75 worth of candy for the Lion's Club Annual Bunny Hop event. Motion carried.

Motion by Matt, second by Mark to give four \$25 Gift cards to local restaurants as a Donation to the Redgranite PTO's Annual Dinner and Raffle event. Suggestions of Sunshine Coffee, Curve-In, BR Diner and Elmer's. Motion carried.

MACHINERY, GARBAGE, ORDINANCES – The next Committee of the Whole to review ordinances was set for Monday, April 3, 2023, beginning at 6:00 p.m. Glen McCarty gave an update on 404 E Bannerman. Building is not possible to repair and the Building Inspector is writing a final report with his decisions. Next procedure would be obtaining a Title Report from the Village per Attorney Dan Sondalle.

Update on Abatement process for 511 Horne St: Mark Opperman stated things have escalated at the property. Kyle will address his concerns via email. A possible Neighborhood Watch Program is being researched by Kyle. Motion to Open the Floor by Gina, second by Matt to let Sandy Adamson address Abatement Issue. She stated a dumpster is being delivered to the property on March 21, 2023 for removal of junk items. Process has been slow but still progress has been made. Will update the Board the end of March. Motion by Matt, second by Laurie to table further options/procedures at a future meeting. Kyle stated Abatement Procedures are in place and support actions being taken. Motion carried.

Motion by Laurie, second by Matt to address Party Permits at the Quarry and Jake Braking within the Village limits. Items to be tabled at the Ordinance Meeting on April 3,2023. Motion carried.

MUNICIPAL BUILDING – None

PARKS, CEMETERY – Motion by Laurie, second by Mark to have a Tree Donation available on the Village website for anyone wanting to purchase a tree or donate money for the Parks or Village. Motion carried.

POLICE, FIRE – An update on the Redgranite Area Fire District February meeting and finances was given. A Police, Fire Committee meeting was scheduled for Wednesday, March 22, 2023, beginning at 6:00 p.m. A new EMT chassis was purchased with grant money. A new Jaws-of -Life was delivered. CPR training was conducted. There was an addition of a new responder. Trucks are in need of new batteries.

Motion by Matt, second by Mark to accept the resignation of Part time Police Officer Kelsey Koch and to move forward with scheduling/hiring of a part time police officer. Ad is currently listed on a WI Statewide Enforcement site. Motion carried.

Motion by Matt, second by Mark, to approve the use of Truck & Junk for pick up and disposal of junk items. Kyle supplied a handout with pricing. \$629 / Full truck, \$529 for three quarters full, \$429 for half full, \$329 for quarter full. Minimum cost of \$229.00. Removal costs occurred would be added to the resident's tax role. Kyle is checking on availability and statutes. Tabled to the May 2023 Board meeting for approval.

Motion by Matt, second by Mark to use Wenninger's Towing for the removal of unlicensed vehicles within the Village. They have a flatbed truck and would charge flat fee. Waiting until warmer weather to start the process. Motion carried.

Motion by Mark, second by Gina to take action on non-responded Abatement Letters. Kyle will work with the Judge and Attorney Sondalle on proper procedure. Motion carried.

Motion by Mark, second by Gina to approve \$7,000 grant from WI Dept of Administration from 2022 to the Police Department. Money can be used for training, videos, computers with remaining spending used for a percentage of fuel costs, uniform expenses and bonus payments. Deadline is extended to September of 2023.

Kyle gave an update on the New Squad Car. Three items needed yet are Radio, Lights, and Squad Camera. Expected delivery is April/May 2023. Speed Trailer to be set up in April or May 2023. Possible Dept of Transportation Grant for use of upgrades or added items.

Potential funding for a Neighborhood Watch Program tabled until April 3, 2023 at the Police, Fire Committee meeting. Next meeting set for Monday, April 10, 2023 at 6:00pm. Kyle to have available

Appleton's procedures on a Community Watch Program. Village will have to have their own signage for program with possible funds coming from ARPA Funds.

SEWER, WATER – Matt Rettler gave update on the sludge at the Sewer/Water Plant. Goal is to make less. Thirty percent less from last Fall. Possible savings of \$4,000.00 twice a year. Still experimenting with the treatment chemical from Rare Earth. Glenn reported Brent Snow was taking a Excavation Safety Training class. Used for confined spaces with refresher courses every two years.

Motion by Matt, second by Mark to spend \$22,005.00 to Northern Pipe Inc for Sewer Cleaning and Televising. Glenn stated there is 7 miles of pipe and 3 miles have been completed. He provided before and after pictures. Plan in place to open manhole covers and repair the bad ones this Summer. Motion carried.

STREETS, SIDEWALKS, DITCHES – Update from Jim Fredrick thanking everyone for being patient with the last snow plowing efforts. New Leaf Vac was delivered and will be installed on truck for Fall curb and gutter cleaning on Pine River Street and at the Village Parks.

Motion by Mark, second by Matt to spend \$8,000.00 from ARPA Funds for Repairs to the Catch Basins. Jim stated four basins could be repaired with the collapsed ones being repaired first. Motion carried.

Motion by Mark, second by Matt to use ARPA Funds to Replace Street Signs. Twenty signs have been ordered. Jim stated most street signs need repair/replacement. Motion carried.

Motion by Mark, second by Matt to get clarification on correct spellings of names on street signs. Floor opened to discussion. Jeannie McBeth offered to research the Library documents for the History of the names or person placed on the signs. Motion carried.

Motion by Gina, second by Laurie to open the floor to Nick Thomas to discuss the possibility of black topping the Alley to Dearborn Street where his property connects. He is willing to absorb some of the cost. He is in the process of connecting power, sewer and water hook up to his property. Board stated there was no money available in the Budget for this. Jim explained the County would pave the road and pass the bill onto the Village and then sent to the resident. Jim offered to look at estimates or quotes on the situation and give an update. No further discussion at this time.

MISCELLANEOUS BUSINESS – Motion by Laurie, second by Mark, to approve the Library Annual Public Report. Hours changed from being open 26 hours to 43 hours. Jeannie McBeth stated that the time extension has shown an increase in attendance. Motion carried.

Motion by Laurie, second by Mark, to approve Gina Smukowski as an Election Poll Worker. Motion carried.

ADJOURN TO CLOSED SESSION – Motion by Matt, second by Mark to Adjourn to Closed Session at 9:15pm. Pursuant to Wis. Stats. Sec. 19.85(1)(c) "Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility."

- a. Part-time Wage Adjustment
- b. Deputy Clerk Position – Part-time or Full Time

Motion by Matt, second by Mark to adjourn from Closed Session and reconvene to Open Session. Motion carried.

Motion by Mark, second by Matt, to approve a wage increase for Gene Fink from \$14.49/hour to

\$15.75/hour. Posting of the Deputy Clerk position on the Village website. Offer various Full time /Part time Wage & Benefit packages to increase applicant interest.

Meeting Adjourned at 9:25pm.

Respectfully submitted,

Becky Streck
Village Clerk